

Recorder's Report
MidCoast Watersheds Council Meeting
3 December 09

23 people were in attendance:

Sam Adams, Jack Chapman, John Chapman, Corrina Chase, Jan Christensen, Paul Engelmeyer, Rennie Ferris, Greg Harlow, Wayne Hoffman, Amy Hutmacher <amy.hotmacher@gmail.com>, Joe Jensen, Cindy Karp, Don Larsen, Tim Luna, Jessica Miller, Lisa Mulcahy, Elmer Ostling, Stacy Polkowske, Virginia Tardaewether, Fran Recht, Jay Robinson, Margaret Taggert <metackett@hotmail.com>, Anne Siglio

There was one official action taken:

A motion was made that the Council create a permanent committee for the review of non-technical grants that will operate as noted (see below). Motion by Rennie Ferris, seconded by Paul Engelmeyer. Passed unanimously.

Review Committee of Non Technical Grants (Committee)
Duties/Procedures

1. Committee reviews grant proposals that are not of a technical nature if they are for amounts greater than \$250 and are received in a timely manner prior to the deadline
2. Committee review and comment is accomplished through transmittal of an electronic copy of the grant application to review team members.
3. Committee votes on submittal of the grant application by the process specified in the bylaws (meeting in person or by teleconference where all parties can be heard) having determined that
 - a. the budget is approved by the fiscal manager
 - b. the application specifically addresses questions in the request for proposals and meets application requirements
4. Committee provides a report and recommendation at the next Board meeting for action